

Washington Public Library Board of Trustees
June 26, 2025
Washington Public Library

Call to Order—President Margi Jarrard called the meeting to order at 9:33 a.m. Trustees Kirsten Minino, Kerrie Willis (Zoom), Isabella Santoro, Regina Schantz, Gary Murphy, and Owen Piette were present, as well as Ex-Officio member Cary Ann Siegfried.

Approval of Minutes— Murphy made a motion to approve the June 2025 minutes. Willis seconded it. The motion carried.

Approval of Financial Reports— Schantz moved and Minino seconded to approve the financial reports. The motion carried. Schantz moved and Piette seconded to approve the new expenditure from Jake's Handyman Services for bathroom counter work. Motion carried.

Library Services Report—Total physical circulation is still experiencing a decline while digital circulation continues to increase. The MakeIT Place celebrated its first anniversary in June.

FY 2026 Officers and Committees—

- a. Schantz nominated Santoro for Board President. Piette seconded the nomination. Motion carried.
- b. Santoro nominated Schantz for Board Vice-President. Murphy seconded the nomination. Motion carried.
- c. Schantz nominated Willis for Board Secretary. Murphy seconded the nomination. Motion carried.
- d. Committees for FY 2025-26:
Personnel—Willis, Schantz
Building—Minino, Murphy
Technology—Piette, Willis
Finance—Santoro, Jarrard

[Santoro conducted the meeting at this point.]

Old Business—

- a. Discussion of regular board meeting dates/time—Meetings will be held the last Thursday of the month at 9:00 a.m.
- b. Status of LSTA Grants to States funding—ILL will be accomplished through the AEA van delivery beginning Aug. 4.
- c. Board goals work session will be Wednesday, Aug. 20 at 4:00 p.m.

New Business–

- a. FY 2025 Strategic Plan Report and FY 2025 Work Plan
[Schantz conducted the meeting at this point.]
- b. Willis made a motion to approve the new Library Assistant job description.
Jarrard seconded it. Motion carried.
- c. Printing cost increase–Minino moved to raise the charge for color printing to 50 cents per copy. Jarrard seconded it. Motion carried.

Announcements and Adjournment

- a. County Board meeting/training: August 6 at 6:00 p.m. at the Kalona Public Library
- b. The next meeting will be on Thursday, Aug. 28, 2025 at 9:00 a.m. Minino moved and Piette seconded to adjourn. The motion carried. The meeting was adjourned by Schantz at 11:24 a.m.