

**Washington Public Library Board of Trustees**  
**March 27, 2025**  
**Washington Public Library**

**Call to Order**—President Margi Jarrard called the meeting to order at 9:30 a.m. Trustees Mindy Graham, Gary Murphy, Kerrie Willis, Isabella Santoro, Regina Schantz, and Owen Piette were present, as well as Ex-Officio member Cary Ann Siegfried.

**Approval of Minutes**— Willis made a motion to approve the February 2025 minutes. Graham seconded it. The motion carried.

**Approval of Financial Reports**— Murphy moved and Willis seconded to approve the financial reports. The motion carried. Schantz moved to approve the new expenditures. Piette seconded it. The motion carried. Santoro moved to approve the proposed budget amendment. Willis seconded it. The motion carried.

**Library Services Report**—Physical circulation was down six percent in February, although digital circulation was up 5.8% compared to a year ago. The Community Calligraphy Club and classes in the Pottery Studio continue to be popular adult programs.

**Committee Report**—Building Committee: Bathroom counter repairs need to be completed by the end of this fiscal year. Plans are in place for solar panels to be installed on the Library's roof as part of a city-side contract for services.

**Old Business—**

- a. Siegfried summarized recent proposed legislation that may impact library operations and funding.
- b. Applications for new library trustees will be accepted until April 18. One position is open.
- c. Siegfried explained the proposed policy of MakeIT Place usage by outside groups. Willis moved and Santoro seconded to approve the changes and additions to the policy Section III Use of Library Facilities and Equipment and the related forms. Motion carried.

**New Business—**

- a. Siegfried explained upcoming library programs.

**Announcements and Adjournment**

The next meeting will be on Thursday, April 24, 2025 at 9:30 a.m.

Graham moved and Schantz seconded to adjourn. The motion carried.