MEMORY LAB CHECKLIST

Certified users should make a reservation to use the Memory lab.

Sign in at the circulation desk upon arrival and sign out when finished.

Memory lab equipment can be reserved in 2-hour blocks, for a total of 6 hours per week, on each machine of the Memory Lab.

Users must save their digital images or videos on their own flash drive, SD card (no larger than 32GB), DropBox, or Google Drive. Neither images nor videos can be left on the desktop of the computer. Flash drives and SD cards may be purchased at the library.

Please report any problems or issues with any machine or software to staff immediately. Do not try to fix it yourself.

Machines should be shut off and software closed when a user is finished working.