



Washington Free Public Library
115 W. Washington St, Washington IA
www.washington.lib.ia.us | 319-653-2726

CRICUT CHECKLIST

Certified users must make a reservation to use the Cricut.

Sign in at the circulation desk upon arrival and sign out when finished.

Balsa wood and leather are not permitted materials. Glitter vinyl must be approved by staff.

Users must have and utilize their own Design Space account.

Synthetic fabric is not allowed when using the easy press. It will melt.

Never replace a blade in the machine yourself. Please ask staff to do so.

Please report any problems or issues with the machine to staff immediately. Do not try to fix it yourself.

Users must fill out a material request form to buy Cricut supplies. All supplies are not available at all times.

The Cricut and any equipment must be put away and stored after a patron is finished working for the day.

For each mat with design elements intended for heat transfer, toggle the Mirror switch on.

Users can reserve the Cricut for 2 hour time slots, 6 hours a week/user.

Please clean up when you are finished.

If you have borrowed one of the Library's laptops, leave the laptop with the Cricut when you leave.