

Washington Public Library Board of Trustees
Regular Meeting
Thursday, November 6th, 2025
Washington Public Library, Nicola-Stauffer Room

1) Call to Order	<ul style="list-style-type: none"> Isabella called the meeting to order at 9:01AM. Trustees Present: Regina Schantz, Kirsten Minino, Margi Jarrard, Kerrie Willis, Owen Piette, Isabella WPL Staff: Cary Ann Siegfried
2) Public Participation	<ul style="list-style-type: none"> No members from the public were present.
3) Approval of Minutes	<ul style="list-style-type: none"> Margi moved, and Regina seconded to approve both sets of minutes; all voted aye.
4) Approval of Financial Reports	<ol style="list-style-type: none"> Expenditures <ol style="list-style-type: none"> reviewed some of the larger expenditures, and some of the unexpected expenses, including a few items that are wearing out before their time. End of Month Account Balances <ol style="list-style-type: none"> Talked in some detail about the ERU unit Prepared for the real possibility that pumps and other moving parts are going to continue to break down over the next ten years; will need to add \$15,000 a year to the budget in the future in anticipation of these repairs Owen moved and Kirsten seconded to approve the expenditures and balances; all voted aye. Approval of new expenditures
5) Library Services Report (Siegfried)	<ol style="list-style-type: none"> Jenisa's outreach with Lincoln and upper elementary could yield growth in library usage in that age bracket. Physical circulation for adults may continue to decline, as many are using Libby / digital circulation. Regular adult computer-users have fallen off to almost zero. Most must be able to do what they need to do on a phone.
6) Committee Reports (Board)	<ol style="list-style-type: none"> Personnel Committee presented the Library Director Evaluation. <ol style="list-style-type: none"> Margi moved, Owen seconded, and all approved. Building Committee <ol style="list-style-type: none"> Measured areas as necessitated for completion of the annual report and for accreditation
7) Old Business	<ol style="list-style-type: none"> Strategic Plan Survey Report <ol style="list-style-type: none"> How can we reduce the number of people responding "I didn't know you had this service." What People Appreciate <ol style="list-style-type: none"> Physical and digital collections Lifelong-learning programming Action Items <ol style="list-style-type: none"> Pivot surveys Social media posts to show we are paying attention.

	<ul style="list-style-type: none"> c. Individual trustees create and post facebook posts talking about one item on the list to clarify, raise up, encourage, etc. d. Create a Cozy Corner space for quiet study and reading. (long-term possibility) <p>3. Draft 2026-2028 Strategic Plan Goals and Objectives</p> <ul style="list-style-type: none"> a. Do we still need “Strengthen,” since we’ve made lots of progress there? <p>4. We discussed both alternatives. We talked about the various meanings of “collect,” as well as the overuse of “celebrate.”</p> <ul style="list-style-type: none"> a. Collect b. Create c. Connect d. Tagline: Collecting ideas, creating experiences, connecting people e. Regina moved, and Kerrie seconded; motion carried.
8) New Business	<ul style="list-style-type: none"> ● FY 2025/26 Budget Process ● Use of the Collection Policy Review <ul style="list-style-type: none"> ○ Cary Ann reviewed it, and it’s in a final draft form as is. ○ Regina moved and Kerrie seconded approving the Review.
9) Announcement and Adjournment	<ul style="list-style-type: none"> ● Alison Greiner is the new Assistant Director, effective December 1st ● The meeting was adjourned at 11:15. <ul style="list-style-type: none"> ○ Regina moved, Kirsten seconded, and motion carried.
Next Regular meeting	<p>December 4th @ 9AM</p> <p>We’ll look at the objectives in each category.</p>