

**Washington Public Library Board of Trustees**  
**Regular Meeting**  
**Thursday, February 2026**  
**Washington Public Library, Nicola-Stauffer Room**

1) Call to Order	<ul style="list-style-type: none"> <li>● Isabella called the meeting to order at 9:03.</li> <li>● Trustees Present: Regina Schantz, Kirsten Minino, Margi Jarrard (zoom), Owen Piette, Kerrie Willis</li> <li>● WPL Staff: Cary Ann Siegfried</li> <li>● Foundation: Ed Lins</li> </ul>
2) Public Participation	<ul style="list-style-type: none"> <li>● No members from the public were present.</li> </ul>
3) Approval of Minutes	<ul style="list-style-type: none"> <li>● Minutes were approved. <ul style="list-style-type: none"> <li>○ Regina moved, and Kirsten seconded.</li> </ul> </li> </ul>
4) Approval of Financial Reports	<ol style="list-style-type: none"> <li>1. Expenditures <ol style="list-style-type: none"> <li>a. We discussed why the energy bill is so high. How much energy is being generated by the solar panels? Can the City create a Library-specific look at how our energy is being used?</li> </ol> </li> <li>2. End of the Month Account Balances and 2nd Quarter budget report</li> <li>3. Approval of New Expenditures</li> <li>4. Financial Reports were approved; Kerrie moved; Owen seconded</li> </ol>
5) Library Services Report (Siegfried)	<ol style="list-style-type: none"> <li>1. Cary Ann reviewed the information.</li> <li>2. We're especially appreciative of the volunteers coming in to help with the Memory Lab scanning, and the new pottery volunteers who help reclaiming clay, and picking up clay in Minneapolis!</li> <li>3. We talked in some detail about ILL.</li> </ol>
6) Committee Reports (Board)	<ol style="list-style-type: none"> <li>1. No committee reports</li> <li>2. Building Committee meets this month: Kirsten, Gary, and Cary Ann</li> </ol>
7) Continuing Education topic(s) of the month	<p><b><u>Legislation Season Update–Cary Ann</u></b></p> <ol style="list-style-type: none"> <li>1. <a href="https://legis.iowa.gov/legislation">legis.iowa.gov/legislation</a> is a good source for what's going on with legislation.</li> <li>2. We looked at the bill currently being discussed regarding prohibiting schools from entering into sharing agreements with public libraries.</li> </ol>
8) Old Business	<p><b>Facility Issues Update</b></p> <ol style="list-style-type: none"> <li>1. We do have an insurance claim in. They seemed to indicate there's no clear evidence the incident was weather-related.</li> <li>2. The difficulty is no one knows why this happened, or where the water came from.</li> </ol> <p><b>Library FY 26/27 Budget Update</b></p> <ol style="list-style-type: none"> <li>1. Our budget as submitted went forward with no issues.</li> <li>2. The City warned next year could be tougher.</li> </ol> <p><b>Strategic Plan Review</b></p> <ol style="list-style-type: none"> <li>1. We reviewed the plan, and we discussed some questions.</li> <li>2. Kerrie moved and Regina seconded; Strategic Plan approved!</li> </ol> <p><b>5-Year Project Vision List</b></p> <ol style="list-style-type: none"> <li>1. Additions <ol style="list-style-type: none"> <li>a. Increase power outlets in common areas / or mobile power units (Owen)</li> </ol> </li> <li>2. Priorities</li> </ol>

	<p>a. Consultant study for building maintenance plan</p> <p><b>Continued discussion of additional committee structures</b></p> <ol style="list-style-type: none"> <li>1. We reviewed the proposed committee descriptions. At our next meeting, we will propose potential folks to invite to serve.</li> </ol>
9. New Business	<p><b>Policy Review: Collection Development / Request for Reconsideration</b></p> <ul style="list-style-type: none"> <li>• We reviewed the policy.</li> <li>• Regina moved, and Kirsten seconded; policy review approved</li> </ul>
<p>10. Announcements and Adjourn</p> <p>a. Next Meeting: March 5th</p>	<ul style="list-style-type: none"> <li>• Ed: \$19,000 giving Tuesday-woo-hoo!</li> <li>• Kirsten moved and Owen seconded; all approved</li> </ul>