Make IT Place

Washington Free Public Library 115 W. Washington St, Washington IA www.washington.lib.ia.us | 319-653-2726

## Serger CHECKLIST

Patrons must call the library at 1-319-653-2726 to use the serger.

Patrons must sign in at the circulation desk when they arrive for their appointment.

Patrons may use the serger for 2 hours per day.

Patrons must bring their own supplies (eg. scissors, pins, etc.)

Always use the thread provided by the library. Personal thread must be pre-approved by staff.

Always use woven fabric. Unique material must be pre-approved by staff.

Never replace a needle in the serger yourself. Please ask staff to do so.

Please report any problems or issues with the serger to staff immediately. Do not try to fix it yourself.

Patrons may use the iron and ironing board, but must make sure to unplug and put away.

Patrons must clean up materials and scraps, etc. after using the serger. Machines and sewing tools must be put away and stored after a patron is finished working for the day.

Patrons must sign out at the circulation desk before they leave the building.