

Washington Free Public Library

Regular Meeting Minutes- May 26, 2021

Call to Order: The meeting was called to order at 10:15 by President Rick Hofer with members Margi Jarrard, Isabella Santoro, Harold Frakes, Mike Kramme, Mindy Graham and Bryna Walker, ex-Officio, in attendance. The meeting was held in person at the library.

Approval of minutes: A motion to amend the minutes to read “an increase in pay of \$1.00 per hour for LeAnn Kunz” was made by Santoro and seconded by Frakes. The motion passed to approve the minutes as amended.

Approval of Expenditures: Walker noted that expenditures were higher because of the replacement cost of books due to the fallen glass incident. Apollo did a cost analysis of the books at \$33,000. Insurance will cover the costs. Walker said that there will probably be a need to adjust the budget for the upcoming fiscal year to cover costs not covered by insurance. She said that books will be replaced title by title as much as possible. Kramme moved to approve the expenditures, seconded by Graham. The motion was approved.

Budget Report: Walker reported that we are under budget at 81.86% at 83.3% of the year. Kramme moved to accept the budget report. Jarrard seconded, and the motion was approved.

Old Business: a. Changes to Reopening Plan for June 2021: Adjustments will be made to work around the carpet laying and reconstruction work. Work should begin in mid-June in the children’s section, then continue with the remainder of the carpet laying throughout the library. A company has been hired to move shelves. Meetings in the upstairs rooms will be canceled during that time. Kramme made a motion to close the library at 7:00 p.m. except Thursdays at the end of June and all of July. Santoro seconded, and the motion was approved. Genealogy will reopen June 1. Walker hired Megan Kitchen as a page.

New Business: a. Motion for possible closure during June and July for carpeting/construction: Santoro moved to close the library up to two days for carpet laying and reconstruction. Graham seconded, and the motion was approved.

b. Motion to accept Carol Ray’s resignation from the Board of Trustees: Frakes moved to accept Carol Ray’s resignation from the Board of Trustees. Kramme seconded, and the motion was approved.

c. Summer Reading Presentations: Jolisa Weidner gave a summer reading program presentation to the Board. The theme is “Reading Colors Your World.” It begins June 7, and will be held in Central Park. Jenisa Harris will run the K-teens program, and Jolisa Weidner will do early childhood.

d. Motion to accept Mike Moore and Kevin Flannery as Directors appointees on Library Foundation and Finance Committee: Frakes moved to appoint Mike Moore to be a director on the Foundation’s Finance Committee, and Kevin Flannery as a teen representative on the Foundation. Kramme seconded, and the motion was approved.

Announcements and Adjournment: Walker said that she is applying for the Riverboat Grant for \$5,000 for technology. The Foundation will pay to have windows replaced or secured. The library will receive funds from the Covid relief bill. The next meeting is Thursday, June 24, 2021. Santoro moved to adjourn the meeting, seconded by Kramme. The motion was approved. The meeting adjourned at 11:10 a.m.

Respectfully submitted: Margi Jarrard, secretary