



Washington Free Public Library  
115 W. Washington St, Washington IA  
[www.washington.lib.ia.us](http://www.washington.lib.ia.us) | 319-653-2726

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## GETTING STARTED WITH THE PRINTER OR LAMINATOR

A Washington Public Library card in good standing is required, as well as a signed MakeIT Place User Agreement.

Call the library at 1-319-653-2726 to set up a time with staff to demonstrate our machine to get certified.



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## I'm certified for the LAMINATOR ...now what?

Make a reservation at  
[Laminator Reservation](#) to access the Laminator in the Make IT Place.

Come to WPL at your reserved time.

Sign in at the circulation desk to access the MakeIT Place.

Follow the posted Quick Start Guide in the machine area.

Measure how many linear feet you used for laminating.  
This includes the amount you trimmed off.

Fill out the material request form with the correct amount of lamination used.

Make sure the machine is turned off.

Sign out and pay at the circulation desk before leaving the WPL.

The Laminator is available in one hour time blocks up to 6 hours per week.